

KANSAS CITY AREA TRANSPORTATION AUTHORITY

**RFP #08-7006-30
FOR MANAGEMENT AND OPERATION OF
KCATA'S PARATRANSIT SERVICES**

ADDENDUM NO. 1

March 26, 2008

The following information shall be incorporated into the above referenced Request for Proposals dated March 19, 2008.

PROPOSAL CLARIFICATIONS

1. Table 1, "Annual Trips and Miles"
Table 2, "Projected Annual Trips and Miles"

These tables have been amended to reflect language references that are in the Cost Proposal forms (Attachment B). There is no change in the data provided.

2. Attachment B, "Cost Proposal Forms"

These forms are included with this Addendum. There are four separate Cost Proposal forms, as well as "Instructions for Cost Proposals."

3. Proposers must certify that they received this addendum when submitting the proposal. The form is included with the Addendum, and should be included in the Technical Proposal.

ATTACHMENTS

- Amended Table 1 and Amended Table 2 (both tables are included on one page)
- Instructions for Cost Proposals – Attachment B
- Attachment B1 – Five-Year Cost Proposal Form (Fixed Cost Plus Variables)
- Attachment B2 – One-Year Cost Proposal Form (Fixed Cost Plus Variables)
- Attachment B3 – Five-Year Cost Proposal Form (Cost Per Passenger Mile)
- Attachment B4 – One Year Cost Proposal Form (Cost Per Passenger Mile)
- Certificate of Addenda Received Form

END OF ADDENDUM

CERTIFICATE OF ADDENDA RECEIVED

KCATA RFP #08-7006-30 FOR MANAGEMENT AND OPERATION OF KCATA'S PARATRANSIT SERVICES

Proposers shall return this **Certificate of Addenda Received** form when submitting their technical proposal. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the proposer non-responsive.

We hereby acknowledge that the addenda noted below have been received and all information has been incorporated into the Request for Proposals as required.

Addendum #1 Dated March 26, 2008 Date Received _____

Addendum #2 Dated _____ Date Received _____

Addendum #3 Dated _____ Date Received _____

Company Name _____ Date _____

Address/City/State/Zip _____

Authorized Signature _____ Title _____

Printed Name _____ Telephone/Fax/Email _____

RFP # 08-7006-30
Management and Operation of Paratransit Services

Amended Table 1.
Annual Trips and Miles

Year	Trips			Passenger Miles		
	SAF* & ADA	Swing Shift	Total	SAF* & ADA	Swing Shift	Total
2006	231,294	20,212	251,506	1,582,605	243,362	1,825,967
2007	243,670	27,861	271,531	1,734,318	329,476	2,063,794
2008	257,343	29,330	286,573 (est.)	1,816,240	350,760	2,167,000 (est.)

Amended Table 2.
Projected Annual Trips and Miles

Year	Trips			Passenger Miles		
	SAF* & ADA	Swing Shift	Total	SAF* & ADA	Swing Shift	Total
2009	270,210	30,692	300,902	1,907,046	368,304	2,275,350
2010	283,720	32,227	315,947	2,002,396	386,724	2,389,120
2011	297,906	33,838	331,744	2,102,524	406,056	2,508,580
2012	312,801	35,530	348,331	2,207,640	426,360	2,634,000
2013	328,442	37,306	365,748	2,318,028	447,672	2,765,700

* In Tables 1 and 2 and in the Cost Proposals, "SAF" and "SAF Paratransit Trips" refer to Non-ADA trips excluding Swing Shift.

Attachment B1

Alternative B1 - Five-year Cost Proposal - Fixed Cost Plus Variable Cost Per Veh

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009		Year 2- Calendar 2010		Year 3 - Calendar 2011	
			Cost/VRH		Cost/VRH		Cost/VRH
I.	Fixed Cost						
	<i>Amortization of Capital Costs</i>						
A.	Facility rent/lease, improvements and renovations including paving, office and shop modifications, etc.						
B.	Facility Furnishings and Office Equipment						
C.	Telephone System Hardware/Software						
D.	Computer Hardware/Software						
E.	Other (specify)						
F.	Total Capital Costs (A thru E)						
	<i>Non-Capital Costs</i>						
G.	Utilities(electricity, gas, water, telephone services, etc.)						
H.	Facilities upkeep and maintenance -- janitorial, supplies, property security.						
I.	Insurance on Facilities						
J.	Facilities' taxes, licenses and permits						
K.	Computer maintenance, installation, training, licenses, etc.						
L.	Management Staff:						
M.	Project Manager						
N.	Assistant Manager						
O.	Maintenance Supervisor						
P.	Driver Development and Safety Manager						
Q.	Management staff fringe benefits						
R.	Other costs						

Attachment B1

Alternative B1 - Five-year Cost Proposal - Fixed Cost Plus Variable Cost Per Veh

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009		Year 2- Calendar 2010		Year 3 - Calendar 2011	
			Cost/VRH		Cost/VRH		Cost/VRH
S	Total Non-Capital Fixed Costs (G thru R)						
T	Total Annual Fixed Costs (F+S)		\$		\$		\$

Attachment B1

Alternative B1 - Five-year Cost Proposal - Fixed Cost Plus Variable Cost Per Veh

Vendor Name:

(Complete non-shaded cells)

Year 1 - Calendar 2009	Year 2- Calendar 2010	Year 3 - Calendar 2011
Cost/VRH	Cost/VRH	Cost/VRH

II. Variable Cost Per Vehicle Revenue Hour (VRH) for ADA and SAF paratransit trips (SwingShift separated and included in III. below)

Productivity:							
A.	KCATA Projected Annual Trips (ADA and SAF)		270,210		283,720		297,906
B.	Vendor's projected productivity of trips per hour						
C.	Vendor's estimated annual VRH (A ÷ B)						
Variable Costs: Per Revenue Vehicle Hour							
D	<i>Direct Labor per VRH</i>						
D1	Direct labor - driver's wage						
D2	Driver's fringe benefits						
D3	Payroll taxes on driver's wages						
D4	Total Driver's cost/VRH (sum D1 thru D3)						
E.	<i>Fuel Cost per VRH:</i>						
E1	Gallons of Gasoline Needed , if applicable						
E2	\$3.00/gallon for Gasoline	\$	3.00	\$	3.00	\$	3.00
E3	Annual Gasoline Cost (E1 x E2)						
E4	Gallons of Diesel Fuel Needed, if applicable						
E5	\$3.50/gallon for Diesel Fuel	\$	3.50	\$	3.50	\$	3.50
E6	Annual Diesel Cost for Service (E4 x E5)						
E7	Gallons of Fuel per VRH ((E1+E4) ÷ C)						
E8	Total Combined Fuel Cost (E3 + E6)						
E9	Total Fuel Cost per VRH (E8 ÷ C)						

Attachment B1

Alternative B1 - Five-year Cost Proposal - Fixed Cost Plus Variable Cost Per Veh

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009	Year 2- Calendar 2010	Year 3 - Calendar 2011
		Cost/VRH	Cost/VRH	Cost/VRH
F	<i>Other Cost/VRH</i>			
F1	Vehicle Maintenance - labor & materials			
F2	Amortization of Vehicle Capital Cost per VRH			
F3	Other (describe)			
G	Total cost/VRH Before Profit (D4+E9+F1+F2+F3)			
H	Profit per VRH			
I	Total Variable Charge Per VRH (G+H)	\$	\$	\$
J	Total Annual Variable Cost (C x I)	\$	\$	\$

Attachment B1

Alternative B1 - Five-year Cost Proposal - Fixed Cost Plus Variable Cost Per Veh

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009	Year 2- Calendar 2010	Year 3 - Calendar 2011	
		Cost/VRH	Cost/VRH	Cost/VRH	
III Variable Cost Per Vehicle Revenue Hour (VRH) for SwingShift trips only					
Productivity:					
A.	KCATA Projected Annual SwingShift Trips		30,692	32,227	33,838
B.	Vendor's projected productivity of trips per hour				
C.	Vendor's estimated annual VRH (A ÷ B)				
Variable Costs: Per Revenue Vehicle Hour					
D	<i>Direct Labor per VRH</i>				
D1	Direct labor - driver's wage				
D2	Driver's fringe benefits				
D3	Payroll taxes on driver's wages				
D4	Total Driver's cost/VRH (sum D1 thru D3)				
E.	<i>Fuel Cost per VRH:</i>				
E1	Gallons of Gasoline Needed , if applicable				
E2	\$3.00/gallon for Gasoline	\$ 3.00	\$ 3.00	\$ 3.00	
E3	Annual Gasoline Cost (E1 x E2)				
E4	Gallons of Diesel Fuel Needed, if applicable				
E5	\$3.50/gallon for Diesel Fuel	\$ 3.50	\$ 3.50	\$ 3.50	
E6	Annual Diesel Cost for Service (E4 x E5)				
E7	Gallons of Fuel per VRH ((E1+E4) ÷ C)				
E8	Total Combined Fuel Cost (E3 + E6)				
E9	Total Fuel Cost per VRH (E8 ÷ C)				

Attachment B1

Alternative B1 - Five-year Cost Proposal - Fixed Cost Plus Variable Cost Per Veh

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009	Year 2- Calendar 2010	Year 3 - Calendar 2011
		Cost/VRH	Cost/VRH	Cost/VRH
F	<i>Other Cost/VRH</i>			
F1	Vehicle Maintenance - labor & materials			
F2	Amortization of Vehicle Capital Cost per VRH			
F3	Other (describe)			
G	Total cost/VRH Before Profit (D4+E9+F1+F2+F3)			
H	Profit per VRH			
I	Total Variable Charge Per VRH (G+H)	\$	-	-
J	Total Annual Variable Cost (C x I)	\$	-	\$ -

Vehicle Revenue Hour

Year 4 - Calendar 2012		Year 5 - Calendar 2013		5-Year
	Cost/VRH		Cost/VRH	Total
	\$		\$	\$

Vehicle Revenue Hour

Year 4 - Calendar 2012		Year 5 - Calendar 2013		5-Year
	Cost/VRH		Cost/VRH	Total
	\$		\$	
	\$		\$	\$

Vehicle Revenue Hour

Year 4 - Calendar 2012		Year 5 - Calendar 2013		5-Year
	Cost/VRH		Cost/VRH	Total
	\$		\$	\$

Attachment B2

Alternative B2 - One-year Cost Proposal - Fixed Cost Plus Variable Cost Per Vehicle Revenue Hour

Vendor Name:

(Complete non-shaded cells)

		Year 1 - 2009	
			Cost/VRH
I.	Fixed Cost		
	<i>Amortization of Capital Costs</i>		
A.	Facility rent/lease, improvements and renovations including paving, office and shop modifications, etc.		
B.	Facility Furnishings and Office Equipment		
C.	Telephone System Hardware/Software		
D.	Computer Hardware/Software		
E.	Other (specify)		
F.	Total Capital Costs (A thru E)		
	<i>Non-Capital Costs</i>		
G.	Utilities(electricity, gas, water, telephone services, etc.)		
H.	Facilities upkeep and maintenance -- janitorial, supplies, property security.		
I.	Insurance on Facilities		
J.	Facilities' taxes, licenses and permits		
K.	Computer maintenance, installation, training, licenses, etc.		
L.	Management Staff:		
M.	Project Manager		
N.	Assistant Manager		
O.	Maintenance Supervisor		
P.	Driver Development and Safety Manager		
Q.	Management staff fringe benefits		
R.	Other costs		
S.	Total Non-Capital Fixed Costs (G thru R)		
T.	Total Annual Fixed Costs (F+S)		\$

Attachment B2

Alternative B2 - One-year Cost Proposal - Fixed Cost Plus Variable Cost Per Vehicle Revenue Hour

Vendor Name:

(Complete non-shaded cells)

		Year 1 - 2009	
		Cost/VRH	
II. Variable Cost Per Vehicle Revenue Hour (VRH) for ADA and SAF paratransit trips			
Productivity:			
A.	KCATA Projected Annual Trips (ADA and SAF)		270,210
B.	Vendor's projected productivity of trips per hour		
C.	Vendor's estimated annual VRH (A ÷ B)		
Variable Costs: Per Revenue Vehicle Hour			
D	<i>Direct Labor per VRH</i>		
D1	Direct labor - driver's wage		
D2	Driver's fringe benefits		
D3	Payroll taxes on driver's wages		
D4	Total Driver's cost/VRH (sum D1 thru D3)		
E.	<i>Fuel Cost per VRH:</i>		
E1	Gallons of Gasoline Needed , if applicable		
E2	\$3.00/gallon for Gasoline	\$ 3.00	
E3	Annual Gasoline Cost (E1 x E2)		
E4	Gallons of Diesel Fuel Needed, if applicable		
E5	\$3.50/gallon for Diesel Fuel	\$ 3.50	
E6	Annual Diesel Cost for Service (E4 x E5)		
E7	Gallons of Fuel per VRH ((E1+E4) ÷ C)		
E8	Total Combined Fuel Cost (E3 + E6)		
E9	Total Fuel Cost per VRH (E8 ÷ C)		
F	<i>Other Cost/VRH</i>		
F1	Vehicle Maintenance - labor & materials		
F2	Amortization of Vehicle Capital Cost per VRH		
F3	Other (describe)		
G	Total cost/VRH Before Profit (D4+E9+F1+F2+F3)		
H	Profit per VRH		
I	Total Variable Charge Per VRH (G+H)		\$
J	Total Annual Variable Cost (C x I)		\$

Attachment B2

Alternative B2 - One-year Cost Proposal - Fixed Cost Plus Variable Cost Per Vehicle Revenue Hour

Vendor Name:

(Complete non-shaded cells)

		Year 1 - 2009	
		Cost/VRH	
III Variable Cost Per Vehicle Revenue Hour (VRH) for SwingShift trips only			
Productivity:			
A.	KCATA Projected Annual SwingShift Trips		30,692
B.	Vendor's projected productivity of trips per hour		
C.	Vendor's estimated annual VRH (A ÷ B)		
Variable Costs: Per Revenue Vehicle Hour			
D	<i>Direct Labor per VRH</i>		
D1	Direct labor - driver's wage		
D2	Driver's fringe benefits		
D3	Payroll taxes on driver's wages		
D4	Total Driver's cost/VRH (sum D1 thru D3)		
E.	<i>Fuel Cost per VRH:</i>		
E1	Gallons of Gasoline Needed , if applicable		
E2	\$3.00/gallon for Gasoline	\$ 3.00	
E3	Annual Gasoline Cost (E1 x E2)		
E4	Gallons of Diesel Fuel Needed, if applicable		
E5	\$3.50/gallon for Diesel Fuel	\$ 3.50	
E6	Annual Diesel Cost for Service (E4 x E5)		
E7	Gallons of Fuel per VRH ((E1+E4) ÷ C)		
E8	Total Combined Fuel Cost (E3 + E6)		
E9	Total Fuel Cost per VRH (E8 ÷ C)		
F	<i>Other Cost/VRH</i>		
F1	Vehicle Maintenance - labor & materials		
F2	Amortization of Vehicle Capital Cost per VRH		
F3	Other (describe)		
G	Total cost/VRH Before Profit (D4+E9+F1+F2+F3)		
H	Profit per VRH		
I	Total Variable Charge Per VRH (G+H)		\$
J	Total Annual Variable Cost (C x I)		\$

Attachment B2

Alternative B2 - One-year Cost Proposal - Fixed Cost Plus Variable Cost Per Vehicle Revenue Hour

Vendor Name:

(Complete non-shaded cells)

		Year 1 - 2009	
			Cost/VRH
IV. TOTAL COST SUMMARY:			
Total Fixed Cost (I.T. above)			\$
Total Variable Cost for SAF/ADA (II.J. above)			\$
Total Variable Cost for SwingShift (III.J. above)			\$
Grand Total All Costs			\$

SUBMITTED BY (Firm): _____

Signature of Authorized Signer Date

Name and Title

Attachment B3

Alternative B3 - Five-year Cost Proposal - Cost Per Passenger Mile

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009	Year 2- Calendar 2010	Year 3 - Calendar 2011
		Cost per Passenger Mile	Cost per Passenger Mile	Cost per Passenger Mile
I. Cost Per Passenger Mile (PM) for ADA and SAF Paratransit Trips				
A	Annual Passenger Miles	1,907,046	2,002,396	2,102,524
Direct Operating Cost. Per Passenger Mile				
B	<i>Labor Per Passenger Mile</i>			
B1	Direct labor - driver's wage	\$	\$	\$
B2	Driver's fringe benefits	\$	\$	\$
B3	Payroll taxes on driver's wages	\$	\$	\$
B4	Total Driver's cost/PM (sum B1 thru B3)	\$	\$	\$
C	<i>Fuel Per Passenger Mile</i>			
C1	Gallons of Gasoline Needed , if applicable			
C2	\$3.00/gallon for Gasoline	\$ 3.00	\$ 3.00	\$ 3.00
C3	Annual Gasoline Cost (C1 x C2)	\$	\$	\$
C4	Gallons of Diesel Fuel Needed, if applicable			
C5	\$3.50/gallon for Diesel Fuel	\$ 3.50	\$ 3.50	\$ 3.50
C6	Annual Diesel Cost for Service (C4 x C5)	\$	\$	\$
C7	Gallons of Fuel per PM ((C1+C4) ÷ A)			
C8	Total Combined Fuel Cost (C3 + C6)	\$	\$	\$
C9	Total Fuel Cost per PM (C8 ÷ A)	\$	\$	\$
D	Vehicle Maintenance - labor/materials/tires/fluids	\$	\$	\$
E	Amortization of Vehicle Capital Cost	\$	\$	\$

Attachment B3

Alternative B3 - Five-year Cost Proposal - Cost Per Passenger Mile

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009	Year 2- Calendar 2010	Year 3 - Calendar 2011
		Cost per Passenger Mile	Cost per Passenger Mile	Cost per Passenger Mile
F	Total Direct Operating Cost/PM (B4+C9+D+E)	\$	\$	\$
Indirect Operating Cost Per Passenger Mile				
G	Supervision/Training/Safety/Scheduling/Dispatch etc.	\$	\$	\$
H	Other Allocated Overhead	\$	\$	\$
I	Total Indirect Operating Cost/PM (G+H)	\$	\$	\$
Total Costs Per Passenger Mile				
J	Operating Cost/PM before Profit (F + I)	\$	\$	\$
K	Profit Per PM	\$	\$	\$
L	Total Charge Per Passenger Mile (J+K)	\$	\$	\$
Annual Cost for SAF and ADA				
M	Annual Cost (A x L)	\$	\$	\$

Attachment B3

Alternative B3 - Five-year Cost Proposal - Cost Per Passenger Mile

Vendor Name:

(Complete non-shaded cells)

Year 1 - Calendar 2009		Year 2- Calendar 2010		Year 3 - Calendar 2011	
	Cost per Passenger Mile		Cost per Passenger Mile		Cost per Passenger Mile

II. Cost Per Passenger Mile (PM) for SwingShift Trips							
A	Annual Passenger Miles		368,304		386,724	406,056	
Direct Operating Cost. Per Passenger Mile							
B	<i>Labor Per Passenger Mile</i>						
B1	Direct labor - driver's wage	\$		\$		\$	
B2	Driver's fringe benefits	\$		\$		\$	
B3	Payroll taxes on driver's wages	\$		\$		\$	
B4	Total Driver's cost/PM (sum B1 thru B3)	\$		\$		\$	
C	<i>Fuel Per Passenger Mile</i>						
C1	Gallons of Gasoline Needed , if applicable						
C2	\$3.00/gallon for Gasoline	\$	3.00	\$	3.00	\$	3.00
C3	Annual Gasoline Cost (C1 x C2)	\$		\$		\$	
C4	Gallons of Diesel Fuel Needed, if applicable						
C5	\$3.50/gallon for Diesel Fuel	\$	3.50	\$	3.50	\$	3.50
C6	Annual Diesel Cost for Service (C4 x C5)	\$		\$		\$	
C7	Gallons of Fuel per PM ((C1+C4) ÷ A)						
C8	Total Combined Fuel Cost (C3 + C6)	\$		\$		\$	
C9	Total Fuel Cost per PM (C8 ÷ A)	\$		\$		\$	
D	Vehicle Maintenance - labor/materials/tires/fluids	\$		\$		\$	

Attachment B3

Alternative B3 - Five-year Cost Proposal - Cost Per Passenger Mile

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009		Year 2- Calendar 2010		Year 3 - Calendar 2011	
			Cost per Passenger Mile		Cost per Passenger Mile		Cost per Passenger Mile
E	Amortization of Vehicle Capital Cost	\$		\$		\$	
F	Total Direct Operating Cost/PM (B4+C9+D+E)		\$		\$		\$
Indirect Operating Cost Per Passenger Mile							
G	Supervision/Training/Safety/Scheduling/Dispatch etc.	\$		\$		\$	
H	Other Allocated Overhead	\$		\$		\$	
I	Total Indirect Operating Cost/PM (G+H)		\$		\$		\$
Total Costs Per Passenger Mile							
J	Operating Cost/PM before Profit (F + I)		\$		\$		\$
K	Profit Per PM		\$		\$		\$
L	Total Charge Per Passenger Mile (J+K)		\$		\$		\$
Annual Cost for SAF and ADA							
M	Annual Cost (A x L)		\$		\$		\$

(PM)

Year 4 - Calendar 2012		Year 5 - Calendar 2013		5-Year Total
	Cost per Passenger Mile		Cost per Passenger Mile	
	\$		\$	
\$		\$		
\$		\$		
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	\$

(PM)

Year 4 - Calendar 2012		Year 5 - Calendar 2013		5-Year Total
	Cost per Passenger Mile		Cost per Passenger Mile	

	426,360		447,672	
\$		\$		
\$		\$		
\$		\$		
\$		\$		
\$	3.00	\$	3.00	
\$		\$		
\$	3.50	\$	3.50	
\$		\$		
\$		\$		
\$		\$		
\$		\$		
\$		\$		

(PM)

Year 4 - Calendar 2012		Year 5 - Calendar 2013		5-Year Total
	Cost per Passenger Mile		Cost per Passenger Mile	

	\$		\$	\$

Attachment B4

Alternative B4 - One-year Cost Proposal - Cost Per Passenger Mile (PM)

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009	
			Cost per Passenger Mile
I. Cost Per Passenger Mile (PM) for ADA and SAF Paratransit Trips			
A	Annual Passenger Miles		2,275,350
Direct Operating Cost. Per Passenger Mile			
B	Labor Per Passenger Mile		
B1	Direct labor - driver's wage	\$	
B2	Driver's fringe benefits	\$	
B3	Payroll taxes on driver's wages	\$	
B4	Total Driver's cost/PM (sum B1 thru B3)	\$	
C	Fuel Per Passenger Mile		
C1	Gallons of Gasoline Needed , if applicable		
C2	\$3.00/gallon for Gasoline	\$	3.00
C3	Annual Gasoline Cost (C1 x C2)	\$	
C4	Gallons of Diesel Fuel Needed, if applicable		
C5	\$3.50/gallon for Diesel Fuel	\$	3.50
C6	Annual Diesel Cost for Service (C4 x C5)	\$	
C7	Gallons of Fuel per PM ((C1+C4) ÷ A)		
C8	Total Combined Fuel Cost (C3 + C6)	\$	
C9	Total Fuel Cost per PM (C8 ÷ A)	\$	
D	Vehicle Maintenance - labor/materials/tires/fluids	\$	
E	Amortization of Vehicle Capital Cost	\$	
F	Total Direct Operating Cost/PM (B4+C9+D+E)		\$
Indirect Operating Cost Per Passenger Mile			
G	Supervision/Training/Safety/Scheduling/Dispatch etc.	\$	
H	Other Allocated Overhead	\$	
I	Total Indirect Operating Cost/PM (G+H)		\$
Total Costs Per Passenger Mile			
J	Operating Cost/PM before Profit (F + I)		\$
K	Profit Per PM		\$
L	Total Charge Per Passenger Mile (J+K)		\$
Annual Cost for SAF and ADA			
M	Annual Cost (A x L)		\$

Attachment B4

Alternative B4 - One-year Cost Proposal - Cost Per Passenger Mile (PM)

Vendor Name:

(Complete non-shaded cells)

		Year 1 - Calendar 2009	
			Cost per Passenger Mile
II. Cost Per Passenger Mile (PM) for SwingShift Trips			
A	Annual Passenger Miles		368,304
Direct Operating Cost. Per Passenger Mile			
B	<i>Labor Per Passenger Mile</i>		
B1	Direct labor - driver's wage	\$	
B2	Driver's fringe benefits	\$	
B3	Payroll taxes on driver's wages	\$	
B4	Total Driver's cost/PM (sum B1 thru B3)	\$	
C	<i>Fuel Per Passenger Mile</i>		
C1	Gallons of Gasoline Needed , if applicable		
C2	\$3.00/gallon for Gasoline	\$	3.00
C3	Annual Gasoline Cost (C1 x C2)	\$	
C4	Gallons of Diesel Fuel Needed, if applicable		
C5	\$3.50/gallon for Diesel Fuel	\$	3.50
C6	Annual Diesel Cost for Service (C4 x C5)	\$	
C7	Gallons of Fuel per PM ((C1+C4) ÷ A)		
C8	Total Combined Fuel Cost (C3 + C6)	\$	
C9	Total Fuel Cost per PM (C8 ÷ A)	\$	
D	Vehicle Maintenance - labor/materials/tires/fluids	\$	
E	Amortization of Vehicle Capital Cost	\$	
F	Total Direct Operating Cost/PM (B4+C9+D+E)	\$	
Indirect Operating Cost Per Passenger Mile			
G	Supervision/Training/Safety/Scheduling/Dispatch etc.	\$	
H	Other Allocated Overhead	\$	
I	Total Indirect Operating Cost/PM (G+H)	\$	
Total Costs Per Passenger Mile			
J	Operating Cost/PM before Profit (F + I)	\$	
K	Profit Per PM	\$	
L	Total Charge Per Passenger Mile (J+K)	\$	
Annual Cost for SAF and ADA			
M	Annual Cost (A x L)	\$	

Attachment B4

Alternative B4 - One-year Cost Proposal - Cost Per Passenger Mile (PM)

Vendor Name:

(Complete non-shaded cells)

Year 1 - Calendar 2009	
	Cost per Passenger Mile

III. TOTAL COST SUMMARY:		
Total SAF and ADA Cost (I.M)		
Total SwingShift Cost (II.M)		
Grand Total All Costs		\$

SUBMITTED BY (Firm): _____

Signature of Authorized Signer

Date

Name and Title

Instructions for Cost Proposals Attachment B

1. Explanation of Alternative Cost Proposals

KCATA is asking for cost proposals for several alternatives. It is to the proposer's advantage to submit cost proposals under all alternatives, but a submittal of cost proposals for less than all alternatives will not eliminate the cost proposal from initial consideration.

All specifications in this document apply to Alternative B3 and B4. There will be no additional payments such as included in current contracts (i.e. trip cancellation fees, cancellation at the door, etc.). The cost proposal alternatives are as follows:

A. Alternative B1: Five-year Contract for Fixed Cost Plus Variable Cost Per Vehicle Revenue Hour

Alternative B1 is for a five-year contract. This alternative recognizes that the contractor will have certain fixed costs (i.e. facilities, utilities, equipment, etc.) that will not vary with the amount of service provided. The amount of fixed costs included in the cost proposal should be only the proportion of fixed cost on any item that should be allocated to the KCATA contract.

Direct costs such as drivers' wages and fuel costs, will vary directly with the amount of service provided.

Alternative B1 will allow reimbursement to the contractor of one-twelfth (1/12) of annual fixed costs each month. Variable costs per vehicle revenue hour (VRH) will be reimbursed monthly by multiplying the variable rate times the vehicle revenue hours of service provided for the month.

Anticipated annual trips for each year are provided in the RFP and on the costing sheets. The proposer should provide its productivity (number of trips per vehicle revenue hour that can be performed) to determine the proposer's total vehicle revenue hours required to service *all* projected trips.

Alternative B2: One-year Contract for Fixed Cost Plus Variable Cost Per Vehicle Revenue Hour

Alternative B2 is for a one-year contract. Except for the term of the contract, it is otherwise the same as Alternative B1.

Alternative B3: Five-year Contract for Cost Per Passenger Mile (PM)

Alternative B3 is for a five-year contract. This alternative requests a quote per passenger mile of service for each of the five years. It is important to note that the quote is for

passenger miles and not by vehicle mile. Passenger miles are calculated by adding the miles of travel for each passenger. For example, if three passengers make a trip together in the same vehicle and all three passengers travel five miles, total passenger miles for the three of them is 15 passenger miles. Passenger miles for each year are provided in the RFP and on the costing sheet. The vendor will be reimbursed monthly by multiplying the rate times total passenger miles provided.

Alternative B4: One-year Contract for Cost Per Passenger Mile

Alternative B4 is for a one-year contract. Except for the term of the contract, it is otherwise the same as Alternative B3.

Under each of the four alternatives described above, any applicable incentives will be added to monthly payments. Fare that should have been collected as well as any applicable disincentive and penalties will be deducted from monthly payments under each alternative.

2. Swing Shift Program Separated

KCATA's Swing Shift program is broken out separately on the costing sheets for alternatives B1 and B2 to allow KCATA to more accurately evaluate the cost of this program.

3. Fuel

To level the assumptions used for the price of fuel in comparing cost proposals, the attached costing form states the price per gallon that should be used for both gasoline and diesel fuel, depending on the vehicle of choice of the vendor. Fuel will be reimbursed at market rates paid, but at the same gallons per unit (unit depends on whether awarded on vehicle revenue hour or passenger mile basis) in the actual contract awarded.

A composite rate for all vehicles is used in the cost proposal.

4. Report Omissions of Cost Components

The attached forms are provided for uniformity and ease of comparison of cost proposals. Should the proposer determine that cost components have been omitted, the proposer should contact KCATA before the submittal deadline.

5. Additional Information

If needed, the vendor should attach additional pages to the revised cost proposal form to provide further explanation of any component of the cost proposal.

6. Proposers May Offer Additional Alternatives

The terms included in the RFP and any addendums issued are considered minimums for the vendor to be deemed responsive. However, offers, alternatives or terms more favorable to KCATA will be considered by KCATA, and such offers should be made in writing and attached to the revised cost proposal form and clearly marked as “Proposer’s Alternative 1”, 2, etc.